

DIRECTOR OF WORSHIP ARTS JOB DESCRIPTION

POSITION SUMMARY

- To give leadership and oversight to all of our Worship Arts Ministry in fulfillment of the purpose of the E-Free Church which is to meet as many people as possible right where they are and help move them to where God wants them to be

POSITION SCOPE

- Worship Arts Ministry includes the following areas:
 - **Contemporary Worship Services** (two currently)
 - **Classic Worship Services** (one currently)
 - **Church-Wide special worship events** (i.e. Christmas Eve, etc.)
 - **Worship elements of church outreach events** (Men's Conference, Vacation Bible School, etc.)
 - **Worship Arts ministries of satellite campuses** (one currently)
- Worship Arts Ministry includes all musicians (vocal and instrumentalists), audio, staging, and all creative elements (i.e., drama, etc.)
- Worship Arts Ministry does NOT include licensing, video, slides, lights or broadcasting which is all under the oversight and leadership of the Technology Director
- Worship arts Ministry also includes the following teams/individuals
 - **Classic Service Worship Leader** which is a stipend position responsible for leading the worship and administrating the worship elements of our Classic Service
 - **Audio Tech** which is a stipend position responsible for the audio elements of our services as well as special events
 - **Worship Design Group** which meets weekly for the purpose of evaluating previous services, finalizing all service worship flows, giving final approval for all creative elements, and answering all requests for time in the worship services
 - **Worship arts Leadership of current and future satellite campuses**

POSITION RESPONSIBILITIES

- **Worship Services and Special Events:**

- Give leadership and oversight to the worship arts aspects of our Sunday morning worship services and all church-wide special events (i.e. Christmas Eve, etc.) as well as outreach events (Men's Conference, Vacation Bible School, etc.) including the planning, preparations, rehearsals and execution of all worship arts elements
- Give leadership and oversight to our Classic Service Worship Leader
- Give leadership and oversight to our Audio Tech
- Give leadership and oversight to worship arts leadership at current and future satellite campuses
- Work in harmony with the Technology Director who oversees all audio, video, lighting and broadcast elements of our services.

- **Leadership:**

- Set annual goals for the worship arts ministry that are in line with the overall purpose and vision of the church
- Work with Lead Pastor to give oversight and leadership to the Worship Design Group
- Give oversight and leadership to the worship arts ministry including recruitment and training of new volunteers as well as the mentoring of all volunteers in their spiritual as well as technical development. This also includes the development of lay leaders who can lead the worship arts ministries in times when the Worship Arts Director is absent.
- Give oversight to worship arts leadership at current and future satellite campuses
- Regularly pray for and with worship arts volunteers
- Serve as a resource/consultant for our youth worship teams

- **Administration:**

- Responsible for the worship arts budget following all stewardship team and leadership team financial policies for the church
- Responsible for all building usage for worship arts rehearsals, meetings and events following all facility manager and leadership team facility policies
- Responsible for proper storage and maintenance of all worship arts equipment and props

- Responsible for all written, verbal and technological communication to effectively plan and organize the worship arts ministry

- **Staff:**

- Ability to work and contribute with the church staffing team

- Meet regularly with Lead Pastor

- Attend all Staff Meetings

POSITION SUPERVISION:

- The Worship Arts Director is directly accountable to the Lead Pastor